



STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
OFFICE OF LICENSING & REGISTRATION  
**PLUMBER'S EXAMINING BOARD**  
35 STATE HOUSE STATION AUGUSTA, MAINE  
04333-0035

## MAINE PLUMBING BOARD MEETING MINUTES

Meeting Date: August 11, 2025  
Meeting Location: 76 Northern Ave., Gardiner, ME

Office of Professional & Occupational Regulation, Central Conference Room, 76 Northern Ave., Gardiner, ME. This meeting was a hybrid meeting with one board member appearing remotely pursuant to Section 2 (a) (ii) of the Board's Remote Participation Policy adopted by the Board on July 7, 2023.

Time Meeting Began: 9:03 a.m.

I. Call to Order

Members Present:

Nicholas Adams  
Robert Hodgkin  
Fred Jokinen

Members Absent:

Don Bailey

Staff Present

Holly Poirier, Board Manager  
Karen Ross, Board Staff  
Peter Holmes, Executive Director for Manufactured Homes  
Nicole Sawyer, Assistant Attorney General

II. **MINUTES REVIEW & APPROVAL, JUNE 09, 2025**

Minutes were accepted as written  
Motion made by: Fred Jokinen  
Seconded by: Robert Hodgkin

Voted in Favor:  
Robert Hodgkin  
Fred Jokinen  
Nick Adams  
In Favor - 3 / 0 Opposed  
Motion carries

### **III. CONSENT AGREEMENT PRESENTATION**

#### **a. 2025-PLU-20780**

A motion was made to accept the consent agreement as written and signed by the licensee

Motion made by: Robert Hodgkin

Seconded by: Fred Jokinen

Vote in Favor:

Robert Hodgkin

Fred Jokinen

Nick Adams

In Favor - 3 / 0 Opposed

Motion carried

### **IV. COMPLAINT PRESENTATIONS**

#### **a. 2024-PLU-20653**

A motion was made to set this matter for an adjudicatory hearing, offer a consent agreement, issue a civil penalty of \$250.00 for not pulling a permit, and \$250.00 for one (1) code violation. Total civil penalty of \$500.00 to be paid within 90 days of a fully signed consent agreement.

Motion made by: Fred Jokinen

Seconded by: Robert Hodgkin

Vote in Favor:

Robert Hodgkin

Fred Jokinen

Nick Adams

In Favor - 3 / 0 Opposed

Motion carried

#### **b. 2023-PLU-20487**

A motion was made to table the complaint, and instructed the staff to gather additional Information.

Motion made by: Robert Hodgkin

Seconded by: Fred Jokinen

Vote in Favor:

Nick Adams

Fred Jokinen

Robert Hodgkins

In Favor – 3 / 0 Opposed

Motion Carried

**V. LICENSE APPLICATION PRESENTATION**

**a. TRAVIS GOURLEY, TRAINEE**

A motion was made to approve the license application

Motion made by: Fred Jokinen

Seconded by: Robert Hodgkin

Vote in Favor:

Fred Jokinen

Robert Hodgkins

Nick Adams

In Favor – 3 / 0 Opposed

Motion Carried

**b. MATTHEW MOORE, MASTER**

A motion was made to preliminarily deny the application without the offer of a consent agreement

Motion made by: Fred Jokinen

Seconded by: Robert Hodgkin

Vote in Favor:

Fred Jokinen

Robert Hodgkins

Nick Adams

In Favor – 3 / 0 Opposed

Motion Carried

**VI. BOARD INSPECTOR'S REPORT**

- The Department is looking to fill the Senior Plumbers Inspector position. The Department is currently accepting applications.

**VII. BOARD MANAGER'S REPORT**

- The board manager reviewed Chapter 3, Licensing Requirements, and proposed clarifying Language for the Student Trainee Plumber license. The board agreed to open up the chapter and for board staff to report back on suggested changes.

**VIII. OPPORTUNITY FOR PUBLIC COMMENT**

- No Public Comment

**IX. ADJOURNMENT AT 10:01 am**

Motion made to Adjourn the meeting

Motion made by: Robert Hodgkins

Seconded by: Fred Jokinen

Votes in Favor:

Nick Adams

Fred Jokinen

Robert Hodgkins

In Favor – 3 / 0 Opposed – Motion Carried